

MEMORANDUM FOR: Chief, Mobilization and Military
Personnel Division

SUBJECT : Length of Tours of Military Personnel

1. Your attention is invited to the attached draft Headquarters Notice, subject as above.

2. In cases involving not more than a one-year extension to the normal tour, you are authorized to process the request to the military service concerned without reference to my office after assuring yourself that such extension is in the best interests of all concerned; i.e., that (a) the individual desires such an extension, knowing that prolonged separation from his parent service could jeopardize his military career, (b) his retention by the Agency is fully justified, and (c) the parent service concurs in such an extension. However, I desire that you refer to me, along with your recommendations, any cases involving longer or repeated extensions.

3. Although I have advised the Deputy Director for Science and Technology that OSA operational personnel may be excepted from this policy, I desire that you bring to my attention any request for extension which would extend an individual's tour beyond five (5) years.

Robert S. Wattles
Director of Personnel

Attachment

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STATINTL

PERSONNEL

HR ☐

LENGTH OF TOURS OF MILITARY PERSONNEL

STATINTL

REFERENCE: HR ☐

1. Military personnel are detailed to the Agency for specific duties and for a specific length of time according to area of assignment and policies and regulations of the military services.
2. Since detail to the Agency for an extended period of time diverts military personnel from their service careers and direct observation of their development by their parent service, a prolonged detail to the Agency may adversely affect an individual's service career. In addition, after several years with the Agency, a military detailee may begin to identify his further career with the Agency rather than with his parent service and assume an expectation of civilian employment upon his release from active service.
3. Consequently, the Agency will not, as a matter of general policy, request extensions of tours of military personnel except in very unusual and highly important cases. In such cases, the Chief, Mobilization and Military Personnel Division (MMPD), is authorized to request a one-year extension to the normal tour. Requests involving an extension of more than one year or repeated extensions will be justified fully and submitted to the Director of Personnel for consideration, through the Chief, MMPD.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

R. L. BANNERMAN
Deputy Director
for Support

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